

Because the project report is bound, set all left margins to 1-1/2". Set all other margins to 1" (A.1.1). Double-space and center title page text.

Leave four line spaces above the headline-style title. Choose bold font style and 14-point to emphasize the title's prominence. (Turabian 8: A.1.5, A.2.1.2, and Figure A.2)



Equipping Professional Doctoral Students with Turabian 8 Formatting Skills

Use Times New Roman in 12-point for all document text. (Turabian 8: A.1.2)

Or Final Project Proposal.
Or Seminar Paper.



A Project Report Submitted to
the Faculty of the New Orleans Baptist Theological Seminary
in Candidacy for the Degree of
Doctor of Ministry

Go to the *Home/Paragraph* pull-down menu and ensure that both the *Before* and *After* spacing are set to 0-point.

Or Doctor of Educational Ministry



The paragraph symbols (¶) are shown here to demonstrate spacing. Go to the Home tab to turn these on and off.

by
Your Name Here in Bold

Note that Turabian 8 does not require the title to appear in the shape of an inverted pyramid. Replicate the same title formatting each time the title is used in both the proposal and the report, including the abstract.



New Orleans, Louisiana
Month 20##

Proposal date: month of committee approval and year—no comma.

Report date: graduation month and year—no comma.

Seminar paper: due date—Month ##, 20##.